



# Wakes

Catering For **All Types** Of  
**Wakes & Ceremonies**

- [www.mordyhq.com.au](http://www.mordyhq.com.au)
- (03) 9586 7900
- 528 Main Street, Mordialloc

**MORDY** **HQ**  
MORDIALLOC SPORTING CLUB

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# WAKES

Our venue is conveniently located on Main Street in Mordialloc with off street parking and offers a choice of 4 private function rooms for your convenience. Our friendly staff can recommend a room according to your estimated number of participants, and will work with you to ensure your event runs smoothly.

## COCKTAIL MENU

6 Selections | \$24.00 per person

- MordyHQ Beef Sliders w / Cheese and BBQ Sauce
- Lamb and Rosemary Party Pie
- Vegetable Samosa w/ Mint Yoghurt
- Prawn Cigar Spring Rolls w/ Chilli Plum Sauce
- Crumbed Mac and Cheese Balls
- Coconut Chicken Skewers and Peanut Sauce
- Japanese Chicken w/ Confit Garlic Mayo

9 Selections | \$29.00 per person

- Pumpkin and Spinach Arancini
- Crumbed Whiting Goujons w/ Tartare Sauce
- Chicken and Prawn Siu Mai w/ Sweet Chilli Sauce
- House Made Sausage Rolls
- Pulled Pork Sliders w/ BBQ Sauce
- Assorted Californian Rolls
- Asian teriyaki Beef Skewers

Extra items | \$3.00 per person

Dietary needs can be catered for with prior notice.  
Minimum number required is 30 people.

## SWEET TREATS

- A mixture of petit fours | \$3.00 per person

## ADDITIONAL ITEMS

We offer platters at discounted prices for wakes. Each platter has approximately enough pieces for 20 people. We understand it is difficult to determine the approx. number of guest likely to attend. To which we can advise how many platters will per chance be needed based on your estimation. We recommend at least 3-6 serves per person.

- Sandwich platter with mixed fresh sandwiches on wholemeal & white bread | \$60 per platter
- Hot finger foods (Chefs selection) | \$70 per platter
- Instant tea & coffee station (unlimited) | \$35.00

## SPECIAL DIETARY NEEDS AND ALLERGIES

Please be aware our food may contain traces of nuts, soy, flour, mushrooms, garlic plus other. We have a range of dishes available for vegetarians, coeliac and customers who suffer from allergies – please contact us for more details. Dietary needs can be catered for with prior notice.

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## BEVERAGES

### BAR TAB

Nominate an amount you wish to spend on beverages and we will advise you when the limit is near. Conditions apply: Minimum \$200. Credit Card authorisation required prior to start of function.

### PAYG

Your guests pay for their own drinks when they order.

### PART FIXED

Pre-purchase bottles of wines for each table and/or select to have drinks ready on arrival.

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## ROOM HIRE

We are able to waive room hire fees for wakes, subject to availability and time restrictions may apply. There are no fees for wakes held between 10am and 6pm for the Pimm, Stanton and Macnaughtan rooms.

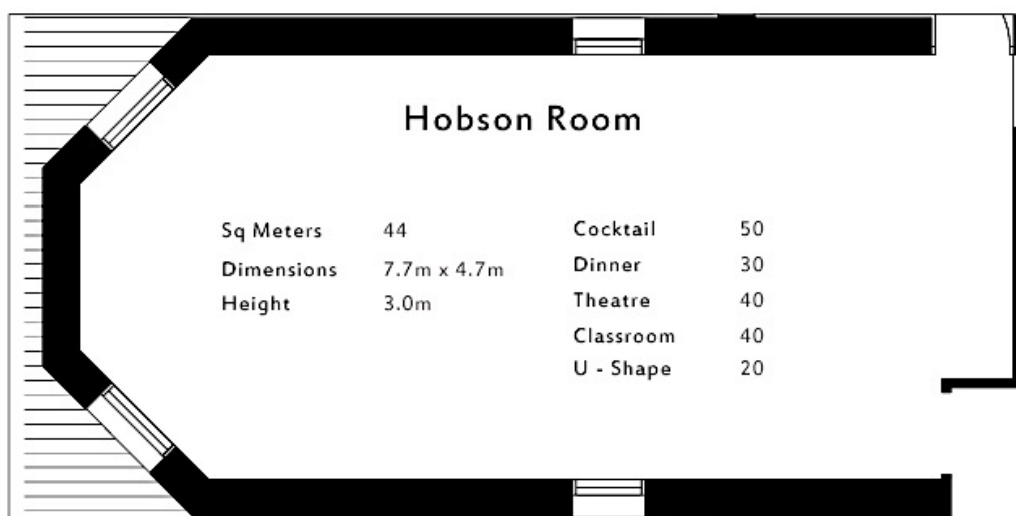
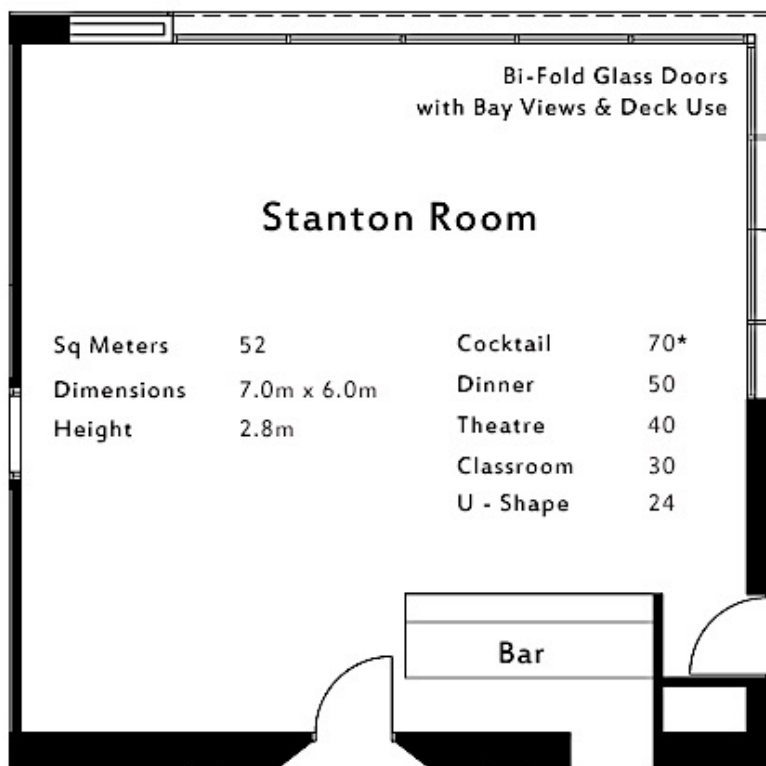
***For all enquiries and booking please contact reception on 9586 7900***

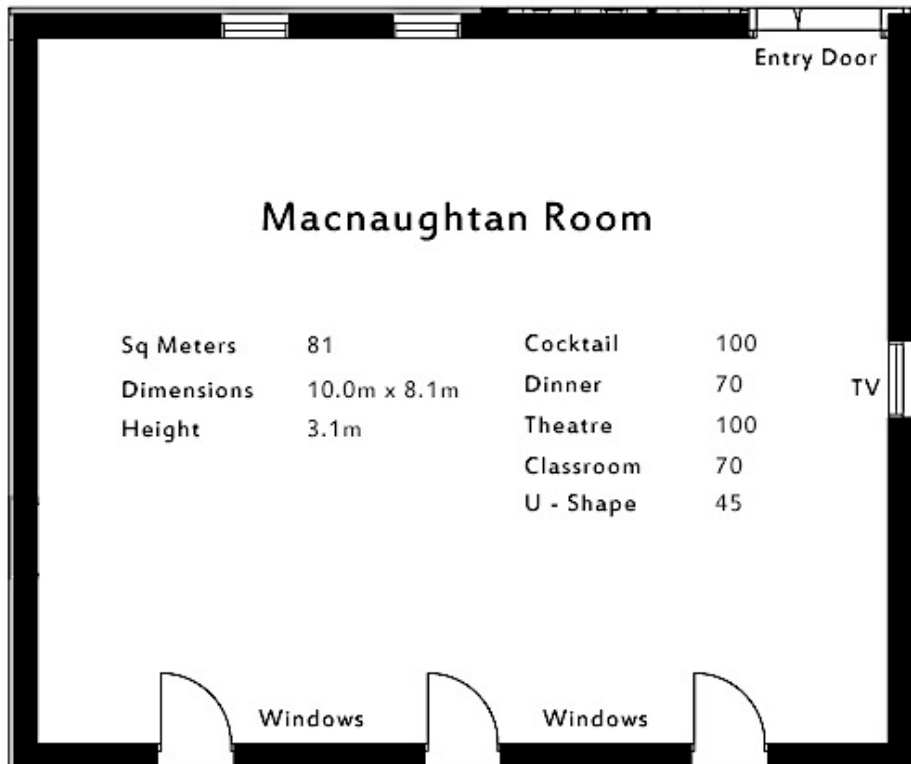
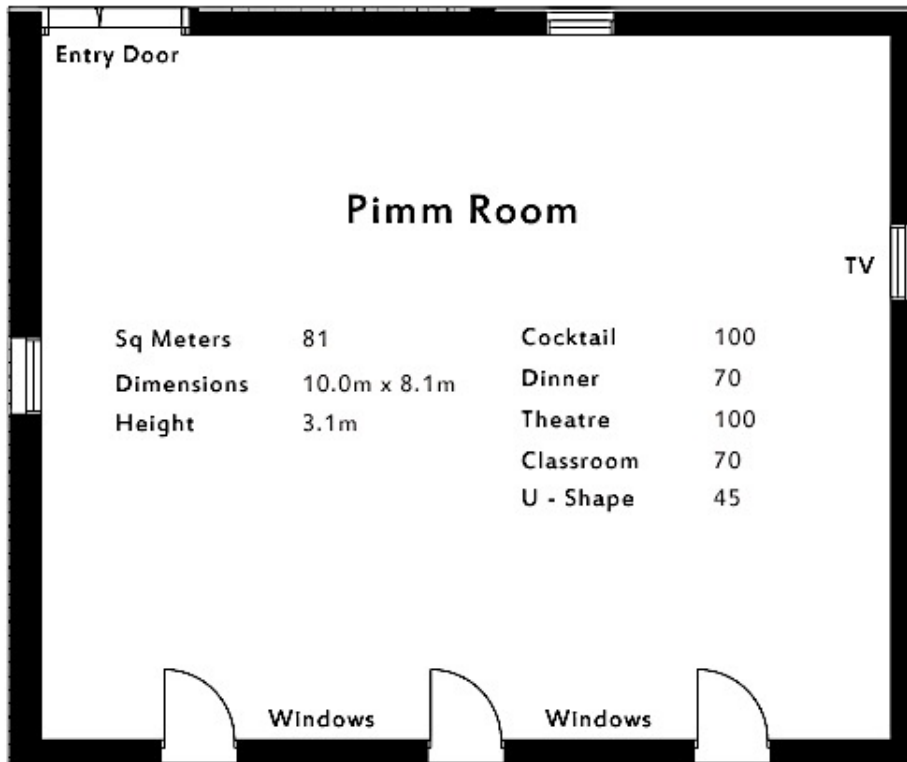
### PLEASE NOTE:

- Normal terms and conditions apply.
  - Guests that are not current members of the club are required by our liquor licence legislation to sign in at reception or at the bottom of the stairs leading up to Level 1.
  - We offer a range of audio/visual equipment - please discuss with our Function Manager
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Function Room	Sq Metres	Dimensions	Height	Cocktail	Dinner	Theatre	Classroom	U Shape
Stanton Room*	52	7.0m x 6.0m	2.8m	70*	50	40	30	24
Macnaughtan Room	81	10.0m x 8.1m	3.1m	100	70	100	70	45
Pimm Room	81	10.0m x 8.1m	3.1m	100	70	100	70	45
Hobson Room	44	7.7m x 4.7m	3.0m	50	30	40	40	20

\*conditions apply





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# HOW TO BOOK YOUR FUNCTION

- Complete and **sign the Booking Form** and return as soon as possible.
- **Pay the applicable room hire fee** within three days of making the booking.
- Select your catering options, sign and return form\*:  
**Please remember to check with your guests for any special dietary requirements.**
- **Confirm final numbers and pay catering** – no later than 7-10 days before function.

## OTHER GENERAL FUNCTION INFORMATION

For your peace of mind, it is recommended that audio and visual equipment is tested before the day of your function.

Please be aware, we have live bands playing Fridays and Saturdays from 9.30PM who set up on the main floor from approximately 8.00PM. On Sundays, bands are playing from 4.00PM-7.00PM.

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# TERMS & CONDITIONS

## ROOM HIRE

The Mordialloc Sporting Club will hold all tentative bookings 3 working days from the date of booking. Payment of room hire secures the room and locks in the booking. Room hire is not refundable and is payable upon completion of booking form. Room hire gives you exclusive use of the selected room for up to 5 hours.

## NUMBER OF GUESTS

As a licensed club the law requires that all non-members who live inside 5km or visitors who live outside of 5km sign in at reception. The host/organiser will need to be a member of the MSC.

Guests must have photo I.D. to sign in.

## CATERING

All menu choices must be confirmed and paid for at least 7 days prior to your function. We regret that we may not be able to accommodate catering requests that have not been confirmed for within the 7-day timeframe. No refunds will be given if there are changes in guest numbers after confirmation and payment. Vegetarian and special dietary dishes are available at no additional cost. Please advise us in advance if possible.

## CAKES

Cakes can be brought externally. Upon request, our kitchen can cut and serve it with cream, coulis and berries at a cost of \$4.50 per person. Alternatively, the cakes can be cut and served on platters by kitchen - following, your guest will server themselves. Please note - due to health regulations we can only allow commercially baked cakes. Refrigeration is also available.

## BOND AND ADDITIONAL SECURITY (NOT APPLICABLE TO ALL FUNCTIONS)

Under some circumstances we may require a bond to confirm your booking (eg. 21<sup>st</sup> birthday parties). This is refundable after your function. In some circumstances, we may also need additional security (e.g. 21<sup>st</sup> birthday parties). We will invoice the function holder in this is the case. MSC will tell you at the time of your booking if this will apply.

## HOW IT WORKS

Any damages, theft, vandalism or costs incurred on the night will be deducted from the bond. This covers venue facilities and fittings, or equipment damaged by patrons or their guests. Repairs for damages to premises and property caused by function patrons will be the liability of the person or organisation hiring the room. In the event that damage or theft is in excess of the \$500 bond, the excess will be the liability of the person or organisation hiring the room to settle. Your bond will be refunded to you within 2 working days of your function, subject to all requirements, terms & conditions being met. After your function, the room will be inspected again and if there are no noted damages, theft or vandalism – refund cheque will be disbursed within 2 working days.

## PAYMENT TERMS

Full payment of room hire is due upon confirmation of booking.

Credit card details/ authorisation need to be completed to cover bar tab if applicable.

Final confirmation of numbers is due seven 7 days prior to the function date unless other arrangements have been made. Event charges will be based on final numbers given and charges after this date will only be at the discretion of Management. Event catering and room set-up as per agreement signed any changes need to be confirmed in writing at least 7 days prior to function or requested in person within reasonable time. We may not be able to accommodate last minute changes.

## CANCELLATIONS

Full Deposit (Room Hire) will be non-refundable within 28 days of booking date. Any pre-payments (Food/Bev etc.) will be fully refunded outside 7 days prior to function date.

## OTHER TERMS AND CONDITION APPLICABLE

Payment of Bonds and Reservation may be subject to our Not refundable disclaimer; e.g. for inclement weather or for cancelation outside our 7 day policy. Table Bonds are redeemable via POS sales at the time of the function only. Some functions and events cannot be used in conjunction with other venue deals and promotions.

## GENERAL

- Mordialloc Sporting Club reserves the right to promote club facilities and public functions to all members and guests.
- Mordialloc Sporting Club reserves the right to refuse service or remove patrons who display drunken or unruly behaviour.
- Mordialloc Sporting Club Management decisions are to be adhered to all times and these are final.
- Proof of age must be produced upon request.
- Please note the service or supplying of alcohol to minors is not permitted and carries large fines for those guest caught doing so. All guests under 18 years of age must have a parent or guardian with them while on Club premises.
- With the sole exception of birthday cakes, guest may not provide their own food and beverages. We will gladly cut your cake and provide small plates to serve.
- Patrons should make appropriate arrangements to remove all personal belongings from the premises at the conclusion of their function. No personal property, gifts or equipment may be left overnight and we accept no liability for the lost or damage of such property.
- No glassware is permitted outside the venue.
- No smoking permitted in any function rooms or inside the premises. Outdoor smoking areas have been allocated for the comfort of our members and guests.
- Mordialloc Sporting Club abides by its responsibilities to Responsible Service of Alcohol and other Liquor Licensing requirements at all times.
- If the Mordialloc Sporting Club has reason to believe that any event / function will affect the smooth running of the club, its security or reputation, Management reserves the right to cancel the event / function at its discretion without notice or liability.
- Nothing is to be nailed, screwed, stapled or adhered to any wall, door or surface or any part of the building without management's permission.
- The Club reserves the right to control the quality and volume of all entertainment.
- Please respect our neighbours when leaving the premises
- It is the function organiser/hosts responsibility to read and understand the terms and conditions. If you have any questions, please notify our function Manager immediately.
- Please treat our staff with respect and consideration.

## GENERAL CLUB HOURS

Mon 8.30- 11pm, Tues-Thurs 8.30am-midnight.

Friday 8.30am – 1.00am, Sat 8.00am -1.am, 8.00am-12pm.

**Friday and Saturday nights bar service close at 12.30am and rooms must be vacated by 1am**

**Sunday to Thursday nights bar service close at 11.30pm and the room vacated by 12pm**

We can open earlier or stay open later if required at the approval of management.

Times quoted are subject to change with authorisation from management.



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## BOOKING FORM

FUNCTION DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_ TIME: \_\_\_\_\_

NAME OF HOST: \_\_\_\_\_

PHONE: \_\_\_\_\_ MEMBER NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

MAILING ADDRESS: (optional) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TITLE OF FUNCTION/OCCASION: \_\_\_\_\_

ESTIMATED NUMBER OF GUESTS: \_\_\_\_\_ PLEASE CIRCLE: SIT DOWN OR COCKTAIL

AS PER TERMS AND AGREEMENT A ROOM HIRE FEE IS PAYABLE AT TIME OF BOOKING

STANTON \$500     MACNAUGHTAN \$200     PIMM \$200     HOBSON \$125

CREDIT CARD AUTHORISATION:          Visa          Master          Amex          Diners

Name on card: \_\_\_\_\_

Number: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Expiry Date: \_\_\_\_\_

Amount: \$ \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

I ACKNOWLEDGE THAT I HAVE RECEIVED A COPY OF THE FULL TERMS AND CONDITIONS AND THAT I WILL COMPLY WITH SAID CONDITIONS.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

- We will give written confirmation of all your catering and other choices
- Please help us to be environmentally friendly and provide an email address to save paper and printing. We respect your privacy and will only email you regarding functions.

